

**Research Institute for Digital Culture and Humanities Conferences 2017**

**(RIDCH Conferences 2017) (1 – 3 June 2017)**

**The Open University of Hong Kong**

**Accommodation Reservation Form - Metropark Hotel Kowloon**

Guest Name: Mr/Ms/Mrs/Prof./Dr. (First name) \_\_\_\_\_ (Last name) \_\_\_\_\_  
 Contact: (Tel) \_\_\_\_\_ (Fax) \_\_\_\_\_ (Email) \_\_\_\_\_  
 Arrival Date: \_\_\_\_\_ (DD/MM/YY) Departure Date: \_\_\_\_\_ (DD/MM/YY)

**Room category & Package: Superior Single/Double Room**

1. Room only: **HK\$ 720net** per room per night  
 2. Room with 1 pax buffet breakfast: **HK\$ 800 net** per room per night  
 3. Room with 2 pax buffet breakfast: **HK\$ 880 net** per room per night

No. of Room(s) \_\_\_\_\_

**Remarks:**

\* The rate is inclusive of 10% service charge and is subject to the hotel confirmation.

**Privileges & Benefits:**

- ONE way complimentary transfer (Airport / Hotel) by shuttle bus (upon arrival or departure).  
Additional services at HKD 110net per person per way on consumption basis.
- Free in – room Wi-Fi Services
- Welcome fruit set-up and free local telephone calls
- Free use of Hotel's swimming pool and fitness room facilities
- Free use of handy Smartphone (Guests can stay connected with the unlimited Internet, local calls and overseas calls to 5 popular destinations - China, USA, UK, Canada and Australia).

**One way complimentary transfer (Airport / Hotel) by shuttle bus:**

Airport Shuttle:  Airport→Hotel  Hotel→Airport

Please note airport arrival transfer (door to door service) is required to reserve **IN ADVANCE**. Also, the cancellation notice of the above airport transportation is 24 hours prior to arrival.

**Airport ----> Hotel: 07:15 - 22:45 hrs (Every 30 minutes)**

**Hotel ----> Airport: 05:10 - 21:10 hrs (Every 1 hour)**

*(Please contact our Airport Representatives at Counter "B17" at the Airport's Arrival Hall / Hotel Reception)*

- Passenger Name(s): \_\_\_\_\_ No. of passenger(s): \_\_\_\_\_

- Arrival Date: \_\_\_\_\_ Flight No. & Arrival Time: \_\_\_\_\_

➤ **All bookings should be guaranteed by a credit card.**

**Booking Guaranteed By:**  Amex  Visa  Master  Diners

Card holder: \_\_\_\_\_ Card No. : \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**Notes:**

1. The special rate is only applicable to delegates of the above conference.
2. The deadline for making reservation is **on or before 19 May 2017** and **the accommodation is subject to availability.**
3. All the expenses are on guest own account.
4. In case of 'No show' or 'Late Cancellation', a penalty charge which is equivalent to 1 night's room rental will be levied.
5. Cancellation without penalty charge must be reported to Hotel at least **72** hours prior to the scheduled arrival date.

**For reservations, please contact -Metropark Hotel Kowloon, S & M Office**

Ms. Anita Hung (Business Development Manager)

Tel : (852) 21973431 Fax : (852) 2760 3603

E-mail : [abdm.hkkl@metroparkhotels.com](mailto:abdm.hkkl@metroparkhotels.com)

**Metropark Hotel Kowloon 九龍維景酒店**

**Address : 75 Waterloo Road, Kowloon, Hong Kong 香港九龍窩打老道 75 號**